NOTICE OF DEMAND TO CORRECT WORK

From:

_____
(Name)

_____
(Address)

_____
(City, State & Zip)

_____
(Telephone) (FAX)

Email _____

Job: _____

To:

_____
(Subcontractor's Name)

_____
(Subcontractor's Address)

_____
(City, State & Zip)

_____
(Subcontractor's Telephone) (Subcontractor's FAX)

Email _____
(Subcontractor's)

Supervisor: _____

PURSUANT TO YOUR CONTRACT WITH US, DEMAND IS MADE UPON YOU TO RETURN WITHIN _____ DAYS TO CORRECT DEFICIENCIES IN WORKMANSHIP AND/OR IN PERFORMANCE OF CERTAIN ITEMS OF WORK WHICH YOU HAVE FAILED TO PERFORM.

SAMPLE

If you refuse to comply with the above stated notice, your default and breach of contract will result in the following:

- **Your default will cause us additional damages and will cause the contract to be placed in default and in breach.**
- **Under the terms of your contract, you will be terminated without prejudice to any other right or remedy that we have or may have.**
- **We shall correct your work at your expense.**

Notice, is hereby given that if you do not comply with this notice and resume work, we will perform or have performed the remainder of your contract, whichever way we deem advisable for the completion of the work, or any part thereof which you have failed to complete or perform, and charge the cost thereof to you. You shall be liable for payment of the same, together with all consequential and incidental expenses including all delay damages without limitations, and all attorneys fees incurred because of your breach of contract.

If you do not comply with this notice and if any sum due is outstanding as of this date, this is your notice that no disbursal of funds will be made until the job is completed and the final accounting of all our completion costs and damages has been completed. At that time, you will be paid any contract funds due if a contract balance, after taking into account all damages caused by your breach, and the costs of correction, remains. In the event the completion costs and delay damages exceed any contract balance due, you shall be held responsible to pay said sum to us.

MAIL BY REGISTERED OR CERTIFIED MAIL WITH RETURN RECEIPT REQUESTED OR SERVE BY PERSONAL SERVICE

Very truly yours,

x _____

Date: _____

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